



STATE OF WASHINGTON

**Department of Significant Programs**

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April 29, 2002

**TO:** Mike Cheney, Budget Assistant to the Governor  
Office of Financial Management  
Budget Division  
P.O. Box 43113  
Olympia, Washington 98504-3113

**FROM:** George Washington, Assistant Director  
Administrative Services Division

**SUBJECT: BUDGET PROGRAM STRUCTURE CHANGE**

The Department of Significant Programs (DSP) requests a budget program structure change for the upcoming 2003-05 Biennium and all subsequent biennia. The change consists of separating our information technology functions from the administrative functions.

The agency recognizes information technology (IT) resources as a vital asset to the agency. As a separate program, IT will be more visible to decision makers. The separate program will also facilitate management of this resource. The Assistant Director that will head the new program will be accountable for getting better results from our IT resources.

The new program would be numbered **050** and would be titled **Information Technology Services**. Please find attached a **Crosswalk of Programs Affected by Restructure** and a **Comparison of Current Structure and Proposed Program Structure**. If you have any questions please contact our budget officer, Alex Hamilton, at 664-9999. Thank you.

GW:AH  
Attachments

**EXAMPLE ONLY**  
**(REVISED 4-29-02)**  
Attachment A

**DSP Crosswalk of Programs Affected by Restructure:**

<b>2001-03 Existing Structure</b>	<b>2003-05 Proposed Structure</b>
<b>010 – Administrative Services</b>	<b>010 – Administrative Services</b>
Administration – Director's Office Accounting Services Audit and Loss Prevention Purchasing Services Facilities Management Network Administration Customer Support (PCs) Application Development Attorney General Services Technology Consulting Services Technology Equipment Purchasing	Division Administration Accounting Services Audit and Loss Prevention Purchasing Services Facilities Management Transferred to Program 050 Transferred to Program 050 Transferred to Program 050 Attorney General Services Transferred to Program 050 Transferred to Program 050
<b>Proposed New Program (050)</b>	<b>050 – Information Technology Services</b>
	Division Administration Network Administration Customer Support (PCs) Application Development Technology Consulting Services Technology Equipment Purchasing